MONTH/YEAR _____ ASSESSED BY: _____

P&O Ports and Tampa Port Authority

Quality Total Evaluation & Assessment Management QTEAM

RATINGS: 1= Minor issues 2= Major issues (Please be sure to add comments for any 1 or 2 ratings.)

QTEAM PARTICIPANTS	Training				Facility										Operations												Terminal Services								Safety						
	Functional	Safety	Hazmat		Lighting	Cleanliness of apron	Cleanliness of laydown	Dunnage/broken bands	Permits/licenses	Fence Integrity	Space management	USCG Compliance	PARKING		Turn time General Cargo	Turn time containers	Sufficient equipment	Damage/claims	Documentation	Inventory	Billing/administration	Workload distribution	Vehicle processing	Marketing and sales	Customer Service	Stripping & Stuffing		Ancillary Services	Consumables as needed	Vehicle storage cleanliness	Receiving break bulk	Container yard	Railcar Processing	Segregation		Forklift safety	Truck Loading safety	Incident reporting	Safety Plan/Compliance	OSHA compliance	PPE Usage	
	1	2	3		5	6	7	8	9	10	11	12	13		14	15	16	17	18	19	20	21	22	23	24	25		26	27	28	29	30	31	32		33	34	35	36	37	38	

REMARKS: _____